

Embassy of India  
Rome

**NOTICE INVITING TENDER**

**INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN NAVAL SHIP "INS CHENNAI" AT  
PALERMO (ITALY) FROM 22-25 JULY 2023**

**"REQUEST FOR PROPOSAL (RFP)  
No. ROM/DA/INS CHENNAI/01/2023 DATED 28 JUNE 2023**

Sealed Bids are invited from reputed ship-chandelling agents for providing logistic services and provisions to the Indian Naval Ship 'INS Chennai' visiting at Palermo (Italy) from 22-25 July 2023.

2. **List of Services required for the ship are attached as Annexure A and B. Breakdown of cost of service must be reflected separately in the quotation.** The bidding agencies are required to submit **Technical and Financial Bids** in two separate sealed envelopes and then both are to be placed in one single sealed envelope superscripting the above-mentioned Title and RFP No.
3. Technical and Financial Bids in sealed covers should reach Embassy of India, Rome by post/in person/courier before the deadline of **0930 hrs on 10 July 2023** addressed to the Head of Chancery, Embassy of India, Via XX Settembre, 5, 00187, Rome (Italy). **The Format of Technical and Financial Bid is at Annexure 'C' and Annexure 'D'**. Bids received after due date will not be considered. Price bids of only those bidders who qualify in the Technical Bid evaluation would be considered for Financial Bids opening. Envelopes should indicate the name and address of the Bidder to identify the bid. The Bids should remain valid till 180 days from the last date of submission of the Bids.
4. Embassy of India, Rome is entitled to get VAT exemption / refund. Any service that attracts VAT at any stage, the invoice for that particular service will strictly be addressed to Embassy of India, Rome. If the service provided for the ship and crew members are VAT exempted, the company needs to certify separately that no VAT is paid for any of the services at any stage.
5. **No advance payment will be made. Payment for the services will be made by the Embassy of India, Rome by bank transfer within 15 days of receipt of invoices.**
6. Sealed Tenders will be opened in the Embassy at **1000 hrs on 10 July 2023** in the presence of tenderers who like to be present.
7. Embassy of India, Rome reserves the right to accept or reject any or all of the tenders without assigning any reason.

  
Soumitra Mondal  
Second Secretary & HOC  
Embassy of India, Rome

SERVICES REQUIREDINS CHENNAI PORT CALL TO PALERMO (ITALY) FROM 22-25 JULY 2023PARTICULARS OF THE SHIP

|           |                                |                              |
|-----------|--------------------------------|------------------------------|
| NAME -    | INS CHENNAI (Call Sign : AWOL) | ETA : AM 22 JULY 2023        |
| TYPE -    | DESTROYER                      | LAST PORT CALL BREST, FRANCE |
| LENGTH -  | 163.9 M                        |                              |
| BREADTH - | 17.7 M                         | ETD : PM 25 JULY 2023        |
| DRAUGHT - | 7.2 M                          |                              |
| TONNAGE - | 7292 TONS                      |                              |

| <u>Sl. No</u>                | <u>SERVICES REQUIRED</u>   | <u>Quantity</u>  |
|------------------------------|--|--|
| 1.                           | Agency Fee   | One-time   |
| <b><u>PORT LOGISTICS</u></b> |  |  |
| 2.                           | Berthing Assistance/ Berthing Fee  | Yes  |
| 3.                           | Tugs (30-50 T Bollard Pull)  | 02   |
| 4.                           | Pilot In/Out   | 01   |
| 5.                           | Alongside Berth (for ship Length 164 M)  | Yes  |
| 6.                           | Yokohama (Diameter 4.5 – 6 M)  | 02   |
| 7.                           | Crane/ Forklift for Brow Placement   | 01   |
| 8.                           | Brow (30 feet)   | 02   |
| 9.                           | Fresh Water (80 tons Daily)  | Approx 320 Tons  |
| 10.                          | Diving Assistance (permission to carry out diving for post sailing checks of UW fittings alongside berth)                | Yes  |
| 11.                          | Sullage Removal Truck/ Barge (On arrival and during stay)  | 02 times per day   |
| 12.                          | Garbage Disposal Facility  | 02 times per day   |
| <b><u>FUEL</u></b>           |  |  |
| 13.                          | Fuel/ Oil/ Lubricants - LSHSD (within 24 hrs of arrival and prior to departure).   | Approx 467 Tons (Exact requirement will be indicated 24 hrs prior arrival) |
| <b><u>TRANSPORTATION</u></b> |  |  |
| 14.                          | Car (SEDAN) - rental per hour including driver and fuel cost   | 06 Nos   |
| 15.                          | Mini Bus - rental per hour including driver and fuel cost  | 04 Nos   |
| 16.                          | Bus 52 seater - rental per hour including driver and fuel cost   | 03 Nos   |
| <b><u>COMMUNICATION</u></b>  |  |  |
| 17.                          | SIM Cards (with unlimited internet data and ISD facility activated/ India calling card with sufficient recharge coupons) | 30   |
| 18.                          | SIM Cards (with local calling facility and unlimited data)   | 10   |
| 19.                          | Internet Dongle / Wi-Fi Routers with unlimited data  | 12   |
| <b><u>MISCELLANEOUS</u></b>  |  |  |
| 20.                          | Fresh & Dry Provisions Required at Palermo   | As per list at Annexure-B  |
| 21.                          | English News Papers  | 10 per day   |
| 22.                          | Details of Spares and Repairs required and other unforeseen requirements will be projected separately                    |  |

**Note** :- In addition to this, if any other applicable charges/ fees are there, kindly include accordingly.

**DETAILS OF FRESH PROVISIONS - INDIAN NAVAL SHIP**

| Ser No                         | Description                     | Deno | Qty  | Price |
|--------------------------------|---------------------------------|------|------|-------|
| <b><u>FROZEN FISH</u></b>      |                                 |      |      |       |
| 1.                             | Shrimp (Prawns)                 | Kgs  | 10   |       |
| 2.                             | King Fish (Surmai)              | Kgs  | 40   |       |
| <b><u>FROZEN MEAT</u></b>      |                                 |      |      |       |
| 3.                             | Mutton                          | Kgs  | 60   |       |
| <b><u>FROZEN CHICKEN</u></b>   |                                 |      |      |       |
| 4.                             | Chicken Breast                  | Kgs  | 15   |       |
| 5.                             | Chicken Leg                     | Kgs  | 10   |       |
| 6.                             | Egg                             | Nos  | 8500 |       |
| <b><u>VEGETABLES FRESH</u></b> |                                 |      |      |       |
| 7.                             | Beans Fresh                     | Kgs  | 30   |       |
| 8.                             | Broccoli                        | Kgs  | 30   |       |
| 9.                             | Pepper Green                    | Kgs  | 60   |       |
| 10.                            | Corriander Leaves               | Kgs  | 05   |       |
| 11.                            | Cabbage White                   | Kgs  | 100  |       |
| 12.                            | Cauliflowers                    | Kgs  | 100  |       |
| 13.                            | Tomato                          | Kgs  | 60   |       |
| 14.                            | Carrots                         | Kgs  | 60   |       |
| 15.                            | Cucumber                        | Kgs  | 10   |       |
| 16.                            | Eggplants                       | Kgs  | 60   |       |
| 17.                            | Bottle Guards                   | Kgs  | 100  |       |
| 18.                            | Red Pumpkin                     | Kgs  | 60   |       |
| 19.                            | Celery, Table                   | Kgs  | 02   |       |
| 20.                            | Celery Leaves                   | Kgs  | 03   |       |
| 21.                            | Pudina/ Mint Leaves             | Kgs  | 05   |       |
| 22.                            | Green Chilly                    | Kgs  | 20   |       |
| 23.                            | Iceberg Lettuce                 | Kgs  | 03   |       |
| 24.                            | Mushroom                        | Kgs  | 10   |       |
| 25.                            | Spinach                         | Kgs  | 10   |       |
| 26.                            | Spring Onion                    | Kgs  | 05   |       |
| 27.                            | Parsely Leaves                  | Kgs  | 01   |       |
| 28.                            | Radish, White                   | Kgs  | 05   |       |
| 29.                            | Capsicum Red/ Red Peppers       | Kgs  | 20   |       |
| 30.                            | Capsicum Yellow/ Yellow Peppers | Kgs  | 20   |       |
| 31.                            | Green Peas Forzen               | Kgs  | 15   |       |
| 32.                            | Lettuce                         | Kgs  | 01   |       |
| 33.                            | Drum Stick                      | Kgs  | 05   |       |
| 34.                            | Zucchini Yellow                 | Kgs  | 04   |       |
| 35.                            | Zucchini Green                  | Kgs  | 04   |       |

| Ser No                                  | Description    | Deno | Qty  | Price |
|---|----------------|------|------|-------|
| 36.                                     | Lime Fresh     | Kgs  | 15   |       |
| 37.                                     | Ginger         | Kgs  | 10   |       |
| 38.                                     | Lady Finger    | Kgs  | 60   |       |
| 39.                                     | Potato         | Kgs  | 700  |       |
| 40.                                     | Onion          | Kgs  | 650  |       |
| <b><u>FRUITS</u></b>                    |                |      |      |       |
| 41.                                     | Kiwi           | Kgs  | 20   |       |
| 42.                                     | Water Melon    | Kgs  | 100  |       |
| 43.                                     | White Grapes   | Kgs  | 45   |       |
| 44.                                     | Orange         | Kgs  | 100  |       |
| 45.                                     | Mango          | Kgs  | 100  |       |
| 46.                                     | Guava          | Kgs  | 75   |       |
| 47.                                     | Peachs         | Kgs  | 60   |       |
| 48.                                     | Pears          | Kgs  | 100  |       |
| 49.                                     | Red Apple      | Kgs  | 200  |       |
| 50.                                     | Grapes Black   | Kgs  | 10   |       |
| 51.                                     | Bananas Yellow | Kgs  | 30   |       |
| 52.                                     | Plums          | Kgs  | 60   |       |
| 53.                                     | Dragon Fruit   | Kgs  | 10   |       |
| 54.                                     | Pomegranate    | Kgs  | 30   |       |
| 55.                                     | Musk Melon     | Kgs  | 60   |       |
| <b><u>BREADS &amp; FLOUR-CEREAL</u></b> |                |      |      |       |
| 56.                                     | White Bread    | Loaf | 250  |       |
| 57.                                     | Pav/ Bun       | Kgs  | 40   |       |
| 58.                                     | Butter Fresh   | Kgs  | 50   |       |
| <b><u>MILK DAIRY PRODUCT</u></b>        |                |      |      |       |
| 59.                                     | Ice Cream      | Ltrs | 40   |       |
| 60.                                     | Milk           | Ltrs | 4000 |       |

**TECHNICAL BID PROFORMA****INS CHENNAI PORT CALL TO PALERMO (ITALY) FROM 22-25 JULY 2023**

|    |   |  |
|----|---|--|
| 1  | Name of Firm  |  |
| 2  | Address of the Registered Office  |  |
| 3  | Correspondence Address  |  |
| 4  | Registration Number and details (with proof of registration)                              |  |
| 5  | Contact person (Name and designation)   |  |
| 4  | Telephone/ Mobile No. of the contact person   |  |
| 5  | E-mail  |  |
| 6  | Brief introduction of the Company   |  |
| 7  | Website Address of the company  |  |
| 8  | Period of Bid Validity (not less than 180 days)   |  |
| 9  | Previous experience of executing similar types of ship handling services                  |  |
| 10 | Provide details of the countries to which ship handling services being provided currently |  |

**UNDERTAKING**

It is hereby certified that M/s \_\_\_\_\_ (name of Company) is capable of providing and undertakes to provide above 'Specifications & Quantity' of the services required to the Indian Naval Ship at Syracuse (Italy).

Date:

(Seal & Signature of the authorized Company Representative)  
Name & Address

## FINANCIAL BID PROFORMA

## INS CHENNAI PORT CALL TO PALERMO (ITALY) FROM 22-25 JULY 2023

| <u>Sl. No</u>         | <u>SERVICES REQUIRED</u>  | <u>Quantity</u>  | <u>Rate in Euro</u> | <u>Total Amount in Euros</u> | <u>VAT (if Applicable)</u> | <u>Grand Total</u> |
|-----------------------|---|--|---------------------|------------------------------|----------------------------|--------------------|
| 1.                    | Agency Fee  | One-time   |                     |                              |                            |                    |
| <b>PORT LOGISTICS</b> |   |  |                     |                              |                            |                    |
| 2.                    | Berthing Assistance/<br>Berthing Fee  | Yes  |                     |                              |                            |                    |
| 3.                    | Tugs (30-50 T Bollard Pull)   | 02   |                     |                              |                            |                    |
| 4.                    | Pilot In/Out  | 01   |                     |                              |                            |                    |
| 5.                    | Alongside Berth (for ship Length 164 M)   | Yes  |                     |                              |                            |                    |
| 6.                    | Yokohama (Diameter 4.5 – 6 M)   | 02   |                     |                              |                            |                    |
| 7.                    | Crane/ Forklift for Brow Placement  | 01   |                     |                              |                            |                    |
| 8.                    | Brow (30 feet)  | 02   |                     |                              |                            |                    |
| 9.                    | Fresh Water (80 tons Daily)   | Approx 320 Tons  |                     |                              |                            |                    |
| 10.                   | Diving Assistance (permission to carry out diving for post sailing checks of UW fittings alongside berth) | Yes  |                     |                              |                            |                    |
| 11.                   | Sullage Removal Truck/ Barge (On arrival and during stay)   | 02 times per day   |                     |                              |                            |                    |
| 12.                   | Garbage Disposal Facility   | 02 times per day   |                     |                              |                            |                    |
| <b>FUEL</b>           |   |  |                     |                              |                            |                    |
| 13.                   | Fuel/ Oil/ Lubricants - LSHSD (within 24 hrs of arrival and prior to departure).                          | Approx 467 Tons (Exact requirement will be indicated 24 hrs prior arrival) |                     |                              |                            |                    |
| <b>TRANSPORTATION</b> |   |  |                     |                              |                            |                    |
| 14.                   | Car (SEDAN) - rental per hour including driver and fuel cost  | 06 Nos   |                     |                              |                            |                    |
| 15.                   | Mini Bus - rental per hour including driver and fuel cost   | 04 Nos   |                     |                              |                            |                    |
| 16.                   | Bus 52 seater - rental per hour including driver and fuel cost  | 03 Nos   |                     |                              |                            |                    |

| <u>Sl. No</u>        | <u>SERVICES REQUIRED</u>  | <u>Quantity</u>           | <u>Rate in Euro</u> | <u>Total Amount in Euros</u> | <u>VAT (if Applicable)</u> | <u>Grand Total</u> |
|----------------------|---|---------------------------|---------------------|------------------------------|----------------------------|--------------------|
| <b>COMMUNICATION</b> |   |                           |                     |                              |                            |                    |
| 17.                  | <b>SIM Cards</b> (with unlimited internet data and ISD facility activated/ India calling card with sufficient recharge coupons) | 30                        |                     |                              |                            |                    |
| 18.                  | <b>SIM Cards</b> (with local calling facility and unlimited data)   | 10                        |                     |                              |                            |                    |
| 19.                  | <b>Internet Dongle / Wi-Fi Routers</b> with unlimited data  | 12                        |                     |                              |                            |                    |
| <b>MISCELLANEOUS</b> |   |                           |                     |                              |                            |                    |
| 20.                  | <b>Fresh &amp; Dry Provisions Required at Palermo</b>   | As per list at Annexure-B |                     |                              |                            |                    |
| 21.                  | <b>English News Papers</b>  | 10 per day                |                     |                              |                            |                    |
| 22.                  | <b>Details of Spares and Repairs required and other unforeseen requirements will be projected separately</b>                    |                           |                     |                              |                            |                    |

**Note** :- In addition to this, if any other applicable charges/ fees are there, kindly include accordingly.

#### UNDERTAKING

It is hereby certified that before signing this Tender, I have read and fully understood all the terms and conditions contained therein and undertake myself to abide by them. I do hereby confirm that our bid price is inclusive of all and that the rates quoted for the above services/ items are as per specifications, terms & conditions mentioned in the Tender document.

Date:

(Seal & Signature of the authorized Company Representative)  
Name & Address